

ASHRAE - REGION XI 1993 CRC HOTEL CAPTAIN COOK  
ANCHORAGE, ALASKA

BUSINESS SESSIONS

FRIDAY, MAY 14, 1993 - 9:00 AM TO 11:45 AM

SATURDAY, MAY 15, 1993 - 2:00 PM TO 5:00 PM

CHAIRMAN - RALPH M. MATTISON, DRC REGION XI

MEMBERS PRESENT:

Director and Region XI Chairman	Ralph M. Mattison
President	Richard Charles
Vice President	Richard Hayter
Vice Chairmen:	
Membership Promotion	James Harrison
Research Promotion	Elizabeth A. Parke
Technical, Energy & Gov. Activities	Ralph L. Robson
Educational Activities	Robert McDowall
Refrigeration	Ronald H. Strong
Historian	Neil Childs
Nominating Committee Member	Detlef Goepfert
Nominating Committee Alternate	Rich Evans
ASHRAE Staff, Director of Technology	Richard Wright
President, Alaska Chapter	Brian Miller

<u>Chapter</u>	<u>Delegate</u>	<u>Alternate</u>
Alaska	Andrew Lee	Calvin Hay
British Columbia	Gary Way	John Zaluský
Inland Empire	Warren Stacey	Bruce Nelson
Manitoba	Don Snider	John Clancy
Mid Columbia	Patrick O'Brien	Stanley Jensen
Northern Alberta	Ivan Hall	Scott Gyles
Oregon	Doug Dunford	Bob Crites
Puget Sound	Charles de Montigny	Terry Bratvold
Regina	Guy Sander	Darrel Frycz
Saskatoon	Ken Ingalls	Darren Wingerak
Southern Alberta	Gordon Anderson	Raju Paul
Vancouver Island	John Forster	Douglas Spratt

Visitors:

Garry W. Alexander, Northern Alberta Chapter Newsletter Editor  
Cliff Parke, Oregon Chapter Newsletter Award Chairman  
Jan Van Den Top, Alaska Chapter, CRC General Chairman  
Rick Casault, Puget Sound Chapter, ARC IX

Visitors, continued:

Don Holte, Past Regional Chairman and Director, ASHRAE Vice President  
 Dieter Bartel, Manitoba Chapter Historian  
 Dev Rowan, Southern Alberta Chapter, Refrigeration  
 Les Larocccque, Southern Alberta Chapter  
 Robert Jernstrom, Alaska Chapter  
 Yon Fermantoff, Alaska Chapter  
 William Tucker, British Columbia Chapter Education Chairman  
 Tim Hutchinson, British Columbia Chapter Refrigeration Chairman  
 David Gardner, Puget Sound Chapter President

1. **CALL TO ORDER:**

The meeting was called to order at 9:00 a.m. by Ralph Mattison.

2. **ELECTION OF SECRETARY**

MOTION: Move that Steve Nigg be elected as recording secretary for the business sessions.  
 Motion carried.

3. **ROLL CALL**

Roll call was completed. All Delegates and Alternates, with the exception of the Puget Sound Alternate, Terry Bratvold, were present. Puget Sound Alternate arrived later in the session.

4. **INTRODUCTIONS**

All members present were introduced.

5. **COMMENTS FROM OFFICERS**

Richard Charles spoke briefly. He expressed his pleasure in being present at this and other CRCs.

Richard Hayter addressed the group, and talked about what has occurred over the past year in the Society. He stressed that those present and those they represent are ASHRAE. The Society is an opportunity for the membership to share their knowledge and resources on a truly global scale. To meet the many demographic needs and technical challenges of the time, ASHRAE will seek the best technical information from around the world, and the Society will continue to share those resources

5. Comments by Officers, continued:

internationally. The members will benefit. He stressed that the Society is dependent on volunteers and member participation. He addressed four areas that ASHRAE is involved in: research, standards, publications, continuing education, and the gains that have been made in each area. He briefly addressed the goals of the strategic plan. He stated that the 1994-95 Society year is the centennial year of ASHRAE. While activities are planned at the national level, the local chapters are also urged to celebrate and to show their members what the Society has done for them, and what they can do to continue the strength of ASHRAE. He stated that major renovation of the ASHRAE headquarters has been completed. ASHRAE headquarters now complies with Standards 90 and 62.

Richard Wright addressed the group next. He addressed the activities of ASHRAE staff. He pointed out that the Energy Policy Act of 1992 says that within two years of its passage every state was to have in place an energy policy act that is equal to or better than 90.1. ASHRAE staff is helping the different states to do this and is in the process of codifying 90.1. He also addressed how members can get involved in the grass roots society committees.

6. APPROVAL OF MINUTES

A motion to approve the minutes from the 1992 Region XI CRC, May 8 and 9, 1992, Victoria conference Center, Victoria, British Columbia, was put forward by Vancouver Island Chapter and seconded by Manitoba Chapter. Motion carried.

7. OLD BUSINESS

.1 MOTIONS FROM 1992 CRC

- .1 Moved that Region XI support the reorganization of Society's council structure as it affects Energy & Technical Activities and Government Affairs Committees.

This motion was noted by Region's Council and forwarded to Technical Council, supported by TEGA. It was noted that we did support that move by Society.

7. OLD BUSINESS, continued

- .2 Moved that documentation concerning ASHRAE research grants be forwarded to appropriate Chapter membership and/or Chapter education chairman for use in recruitment, training and recognition.

This motion was referred to Research and Technical Committee, and Tom Anderson wrote an excellent letter in response. A copy of the letter will be provided to anyone who wants one.

- .3 Moved that correspondence courses be offered for bulk purchase to Chapters at a reduced rate.

This motion was referred to the Education Committee. They found that ASHRAE has one correspondence course at this time, and it is marketed by MGI. ASHRAE does not have control over bulk discounts. As ASHRAE develops more courses, independent from MGI, the committee will look into the possibility of selling them to Chapters at a reduced rate.

- .4 Moved that there be assigned a value of maximum allowable points per year to PAOE for ASHRAE produced PDS and/or correspondence courses and non-ASHRAE produced programs.

This motion became moot when the PDS was taken out of the PAOE. This motion would be taken under consideration again if PDS is ever put back into PAOE.

- .5 Moved that Society promote the requirements for specific Honors and Awards, so that individuals who are eligible for such awards may make themselves recognized to their chapter. This promotion could be through the Journal and/or Insights.

This motion was referred to the Honors and Awards Committee and was approved by the Board. It has been implemented.

7. OLD BUSINESS, continued

- .6 Moved that Region X & XI hold a joint Chapters Regional Conference in 1995 in Honolulu, Hawaii.

This motion will be brought up again later in this session for discussion.

.2 OTHER OLD BUSINESS

There was no other old business.

8. NEW BUSINESS

.1 DRC's REPORT

Ralph Mattison presented his report, outlining some of the accomplishments of the past year. A copy of his report was distributed. There was a regional planning meeting of all the RVCs, nominating member and alternate, and CRC general chairmen in Seattle last August to address the regions plans and objectives for the coming year. He visited all twelve chapters in the region at least once. He also met with the Host Committee Planning Committee while he was in Alaska, as well as with the CRC Host Committee Planning Committee for 1994 in Northern Alberta. He also met with all but one of the chapter boards. Puget Sound Chapter has started two new sections, one in the Tacoma/Olympia area and he was there on their banner night to present their banner to them. In April, 1993, the Mt. Baker session was started in the Billingham/Mt. Vernon area. He participated in the summer and winter board meetings at Regions Council. There were regional coordinating meetings at those two meetings. Also at those two annual meetings, Regions XI and X held two joint regional dinners, which were very well attended. He published two regional newsletters, and is planning another one for June. The Regional fund is in operation in the Region. Overall, he is pleased with the way affairs in the region are going. Communications in the region have improved. Some areas are not as economically well off as others.

8. NEW BUSINESS, continued

## .2 RVC's REPORTS

Regional Vice Chairmen and other Reports were given by:

James Harrison	Membership Promotion
Elizabeth Parke	Research Promotion
Ralph Robson	Technical, Energy & Governmental Activities
Robert McDowall	Educational Activities
Ronald H. Strong	Refrigeration
Neil Childs	Historian
Detlef Goepfert	Nominating Committee

## .3 CHAPTER REPORTS (SUMMARY)

Each chapter delegate presented a summary report indicating their chapter's activities, accomplishments and challenges encountered over the last year. Alaska, British Columbia, Inland Empire, Manitoba, Mid Columbia, Northern Alberta and Oregon Chapters presented their reports at the Friday morning session. It was requested that Chapters not use company letterhead in their reports.

After these summary reports, the first business session was recessed at 11:55 a.m., Friday, May 14, 1993.

The second business session was called to order by Ralph Mattison at 2:00 p.m. Saturday, May 15, 1993.

A roll call was taken. All delegates and alternates present for the first business session were present for the second session.

## .3 CHAPTER REPORTS (SUMMARY), Continued

Puget Sound, Regina, Saskatoon, Southern Alberta and Vancouver Island Chapters gave their chapter reports at the Saturday afternoon business session.

8. NEW BUSINESS, continued.4 Motions from Chapters.1. British Columbia ChapterMotion #1

Move that Society make available to each Chapter, at any time during the year, an up-to-date disk copy of the Chapter Membership (Chapter Roster from Society). Seconded by Manitoba Chapter.

Background Information:

At the current time, computer disk copies of each Chapter's roster are only available when ordered at the start of the fiscal year. We have experienced instances when we require up to date disk copy information (or at least to the end of the last month) and have been told that this information is not available on disk. We can appreciate that there may be a time factor and labor requirement to prepare this information upon request, but we feel that the costs cannot be significant, and Chapters would be prepared to pay for this additional service.

Fiscal Impact:

Additional costs should not be significant, and could be offset by a Society charge to cover direct costs.

Discussion followed.

Motion passed (10 in favor, 1 abstained, 1 opposed).

Motion #2

Move that Chapters be authorized to sponsor, solicit, and administer ASHRAE Research projects. Chapters should also be called upon to contribute to the ASHRAE Research plan. Seconded by Inland Empire Chapter.

Amended to delete second sentence. Amendment accepted by Inland Empire Chapter. Motion as amended: Move that Chapters be authorized to sponsor, solicit, and administer ASHRAE Research projects.

8. NEW BUSINESS, continuedBackground Information:

We feel that the grassroots approach adopted by ASHRAE for many of its ideas and input, is not necessarily followed in ASHRAE's allocation and administration of Research funds. We feel that, at the Chapter (local) level, we are aware of many small projects that are worthy of Research funding, but we are unable to offer assistance. In addition, we are not always made aware of Research funding that is being distributed in our community, or even our Region. We feel that local input could provide increased awareness to our Members and to the general public, which in turn will benefit ASHRAE, and in turn society at large.

Fiscal Impact:

Insignificant. Research funding administration costs.

Discussion followed.

Motion defeated (2 in favor, 3 abstained, 7 opposed).

2. Inland Empire ChapterMotion #1

Move that the DRC and TEGA RVC produce a Regional speakers list. Seconded by Manitoba Chapter.

Motion amended to include Refrigeration RVC.

Motion amended to read that the Regional Vice Chairmen produce a regional speakers list from input gathered from the Chapters. Amendment accepted by Manitoba Chapter.

Background Information:

Given that high quality, informative, and entertaining Chapter programs are vital to Chapter meeting attendance, and growth, it is proposed that local Chapter program chairmen be supported by regional leadership in the form of a "Regional Speakers List".

8. NEW BUSINESS, continued

Good, low-cost speakers, located close-by, can be difficult to find.

The proposed list could be generated with suggested names submitted by the Chapters.

Fiscal Impact:

Copy and mailing costs.

Discussion followed.

Motion passed unanimously.

3. Manitoba ChapterMotion #1

That the President Elect be asked to include education PAOE points for a Chapter putting on an ASHRAE Fundamentals Course. Seconded by Mid Columbia Chapter.

Background Information:

The ASHRAE strategic plan III dated 1992, has as Goal 3 "ASHRAE shall develop a comprehensive continuing education program. To fulfil the HVAC&R education needs of the Society's membership, Objective 3.2 Develop and implement a continuing education program to meet the needs of the ASHRAE membership universe, including the marketing and delivery of the program."

The educational activities section of the 1993-94 PAOE points starts with the statement "The society goal is to emphasize the commitment to serve its members through programs of continuing education and to nurture the development of students to serve our industry."

In spite of these statements, there are no PAOE points for member education or for presenting ASHRAE courses. Adding points will 1) raise awareness, 2) give educational activities relevance to the majority ASHRAE members who are not students, 3) provide one more way to market the new courses.

8. NEW BUSINESS, continued

The Education Committee is almost ready to launch the new correspondence and Chapter taught course on Fundamentals which will benefit from being a points generator.

Fiscal Impact:

Costs none, gains in profits from additional PDSs, correspondence and Chapter taught programs.

Discussion followed.

Motion passed (11 in favor, 1 abstained, 0 opposed)

Motion #2

That the President Elect be asked to include education PAOE points for a Chapter member completing an ASHRAE correspondence course. Seconded by Northern Albert Chapter.

Background Information:

The ASHRAE strategic plan III dated 1992, has as Goal 3 "ASHRAE shall develop a comprehensive continuing education program. To fulfil the HVAC&R education needs of the Society's membership, Objective 3.2 Develop and implement a continuing education program to meet the needs of the ASHRAE membership universe, including the marketing and delivery of the program."

The educational activities section of the 1993-94 PAOE points starts with the statement "The society goal is to emphasize the commitment to serve its members through programs of continuing education and to nurture the development of students to serve our industry."

In spite of these statements, there are no PAOE points for member education or for presenting ASHRAE courses. Adding points will 1) raise awareness, 2) give educational activities relevance to the majority ASHRAE members who are not students, 3) provide one more way to market the new courses.

8. NEW BUSINESS, continued

The Education Committee is almost ready to launch the new correspondence and Chapter taught course on Fundamentals which will benefit from being a points generator.

Fiscal Impact:

Costs none, gains in profits from additional PDSs, correspondence and Chapter taught programs.

Discussion followed.

Motion passed (11 in favor, 1 abstained, 0 opposed)

Motion #3

That the President Elect be asked to include education PAOE points for a Chapter which sponsors an ASHRAE Professional Development Seminar in their area. Seconded by Saskatoon Chapter.

Background Information:

The ASHRAE strategic plan III dated 1992, has as Goal 3 "ASHRAE shall develop a comprehensive continuing education program. To fulfil the HVAC&R education needs of the Society's membership, Objective 3.2 Develop and implement a continuing education program to meet the needs of the ASHRAE membership universe, including the marketing and delivery of the program."

The educational activities section of the 1993-94 PAOE points starts with the statement "The society goal is to emphasize the commitment to serve its members through programs of continuing education and to nurture the development of students to serve our industry."

In spite of these statements, there are no PAOE points for member education or for presenting ASHRAE courses. Adding points will 1) raise awareness, 2) give educational activities relevance to the majority ASHRAE members who are not students, 3) provide one more way to market the new courses.

8. NEW BUSINESS, continued

The Education Committee is almost ready to launch the new correspondence and Chapter taught course on Fundamentals which will benefit from being a points generator.

Fiscal Impact:

Costs none, gains in profits from additional PDSs, correspondence and Chapter taught programs.

Discussion followed.

Motion defeated (2 in favor, 5 abstained, 5 opposed)

Motion #4

That the President Elect be asked to include education PAOE points for each Chapter member attending an ASHRAE Professional Development Seminar. Seconded by Mid Columbia Chapter.

Background Information:

The ASHRAE strategic plan III dated 1992, has as Goal 3 "ASHRAE shall develop a comprehensive continuing education program. To fulfil the HVAC&R education needs of the Society's membership, Objective 3.2 Develop and implement a continuing education program to meet the needs of the ASHRAE membership universe, including the marketing and delivery of the program."

The educational activities section of the 1993-94 PAOE points starts with the statement "The society goal is to emphasize the commitment to serve its members through programs of continuing education and to nurture the development of students to serve our industry."

In spite of these statements, there are no PAOE points for member education or for presenting ASHRAE courses. Adding points will 1) raise awareness, 2) give educational activities relevance to the majority ASHRAE members who are not students, 3) provide one more way to market the new courses.

8. NEW BUSINESS, continued

The Education Committee is almost ready to launch the new correspondence and Chapter taught course on Fundamentals which will benefit from being a points generator.

Fiscal Impact:

Costs none, gains in profits from additional PDSs, correspondence and Chapter taught programs.

Discussion followed.

Motion passed (5 in favor, 4 abstained, 3 opposed)

Motion #5

That the Society produced "Educational Activities Committee Report" be revised and in the future issued containing all the points calculation information from the Presidential Newsletter. Seconded by Northern Alberta Chapter.

Background Information:

The existing form has little of the points information which makes completing and checking much more difficult than necessary.

Fiscal Impact:

Fiscal impact was not given.

Discussion followed.

Motion passed (8 in favor, 4 abstained, 0 opposed)

Motion #6

That the Society produce "one" video tape containing all the current loan tapes for Chapters to purchase or borrow in lieu of the "multiple" videos currently available. Seconded by Mid Columbia Chapter.

Background Information:

Chapters can currently borrow, on loan from Atlanta, several short video publications for use at their chapter levels. One known of for membership and at least five known of for education. These videos could all be

8. NEW BUSINESS, continued

transferred onto "one" tape and sent to the chapters for their use, each of the separate sections could have a header to separate it from the other titles.

Fiscal Impact:

The cost of the one video tape amalgamation could be minimal. The savings in postage for the requested multiple borrowing from Atlanta would likely pay for the cost of the one combined video given to each chapter for their specific needs.

Discussion followed.

Motion passed unanimously.

4. Mid Columbia ChapterMotion #1

Move that pins for the Chapter banner and certificates of accomplishment accompany all CRC awards. Seconded by Inland Empire Chapter.

Motion was amended to change "pins" to "ribbons". Inland Empire Chapter agreed to the amendment.

Background Information:

Currently, recognition of achievement is demonstrated through trophies which are passed from previous winners to current winners. There should be some lasting evidence to the Chapter and individual chairman indicating past success.

Fiscal Impact:

Minimal, approximately \$15.00 per award.

Discussion followed.

Motion was called by Oregon Chapter, seconded by Inland Empire. Motion for calling question passed unanimously. Motion passed (11 in favor, 1 abstained, 0 against).

8. NEW BUSINESS, continued5. Oregon ChapterMotion #1

Move to streamline the handling of address changes to assure members will receive their society literature within a 60-day period from time of request. Seconded by Puget Sound Chapter.

Motion was amended to state that ASHRAE take whatever steps necessary to insure the handling of address changes within a 60-day period. Puget Sound Chapter agreed with the amendment.

Background Information:

We have received complaints from our chapter members to the effect that it takes months to affect an address change with ASHRAE Headquarters.

Fiscal Impact:

In dollars and cents, ????? Not much we estimate, as the system is already in place. However, to promote goodwill and maintain good relations with membership, it is immeasurable.

Discussion followed.

Motion passed unanimously.

Motion #2

To clarify and rework the "CRC Work sheet for Executive Sessions" to identify the incumbent, term of office and the current status of term. Seconded by Mid Columbia Chapter.

Background Information:

The purpose is for clarification to identify who the incumbent is in that office, what the length of that term is on the sheet so that as you look at it, you can tell if he is in his second year, third year or what, and what the status is.

Fiscal Impact:

To the committee involved, it would save time.

8. NEW BUSINESS, continued

Discussion followed.

Motion passed unanimously.

6. Saskatoon ChapterMotion #1

That ASHRAE Atlanta publish a booklet indicating dates and locations of all the regional chapter meetings. Seconded by Regina Chapter.

The motion was amended to read: That ASHRAE Headquarters publish information indicating dates and locations of all the chapter meetings. Regina Chapter agreed with the amendment.

Background Information:

Members that travel out of their chapters would find this booklet handy to attend other chapters' meetings as a guest.

Fiscal Impact:

Minimal.

Discussion followed.

Motion passed (9 in favor, 1 abstained, 2 against).

.5 OTHER ITEMS FOR REGIONAL DISCUSSION.1 1994 CRC

The 1994 CRC will be in Edmonton, Alberta.

.2 1995 CRC

Moved by Vancouver Island Chapter that Region XI hold a joint CRC with Region X in 1995 at a location to be determined. Seconded by Northern Alberta Chapter.

Discussion followed.

The motion passed (10 in favor, 1 abstained, 1 against).

8. NEW BUSINESS, continued.3 Regional Fund

Copies of the regional fund report with a current bank statement were distributed to the delegates. Ralph Mattison advised there is a balance of \$3,024.06. There is one pending expenditure.

.4 Other

Ivan Hall, Northern Alberta Chapter, expressed thanks to the Alaska Chapter for the CRC. Ralph Mattison also expressed his thanks to the Alaska Chapter and to the officers for coming. Richard Charles commended the attendees for a very successful CRC. Richard Hayter added that he thought this CRC would be getting an excellent rating.

9. ADJOURN

There being no further new business, the meeting was adjourned at 5:00 p.m. by Ralph Mattison.