

**ASHRAE – REGION XI 2001 CRC
RICHLAND, WASHINGTON**

BUSINESS SESSION MINUTES

**Friday, May 18, 2001 2:15 p.m. to 5:30 p.m.
Saturday, May 19, 2001 2:15 p.m. to 4:30 p.m.**

Call to Order

Doug Dunford, DRC Region XI, called meeting to order Friday, May 18, 2001. Delegates, Alternates, Officers, and Guests were introduced.

Election of Secretary

Charles O'Neill of Mid Columbia chapter was elected Secretary.

Minutes of 2000 Region XI CRC

The minutes from the 2000 Region XI CRC were presented and two corrections were noted:

Jim Haberman made a report on Student Affairs.

Lew Seagraves made a report on TEGA.

Motion to accept the amended minutes as distributed. Passed, 12 in favor, 0 opposed, 0 abstained.

Disposition of 2000 CRC Motions

Motion 2 – Ensure all student members receive one-year free membership if upgraded to associate member during the full year after graduation.

Status: Referred to Membership. Membership did not support implementation. The committee feels that with the change in anniversary billing cycle it eliminates the problem.

Motion 3 – Moved that Regional Historians receive Society reimbursement for transportation to Society Winter Meetings to facilitate their attendance at Historical Committee meetings.

Status: the BOD defeated the motion because it was already in process with an earlier motion. The Historical committee recommends that Region Council approve the attendance to the winter meeting only.

Motion 7 – Moved that Society make the monthly membership chapter change reports available on the web site in a format that chapters can access the information and print out a hard copy of the changes, and input the changes into their own database.

Status: The motion was defeated because it will be accomplished with the new society computer system.

Motion 10 – Moved that the 2005 joint CRC be held in Hawaii.

Status: Region X has approved the 2005 CRC meeting in Hawaii.

Joe Buck, ASHRAE Vice President

Joe Buck made a presentation on Society policy and program implementation. He also presented a slide show on section 2 of CRC notebook. Also included was a discussion on the Society proposal to form the new Region-at-Large to represent Society members worldwide.

Doug Dunford, Director and Region XI Chair

Doug continued the discussions of the new Region-at-Large, answering questions about the differences between the existing Regions and the new structure. A recap of the 2000 Region XI audit and the 2001 proposed budget was approved. .

Dale Carter, ASHRAE Research Canada

Dale presented the minutes of the ARC annual meeting that was conducted at the 2001 CRC. All of the current action items were presented and discussed.

Regional Reports:

RVC Research Promotion, Trevor Harle

Visited four chapters this year. There are eight full circle awards and one Golden Circle award (BC Chapter). Saskatoon's reported that their 2000 research promotion contribution was lost in the mail. The Region XI goal this year is \$123,975, and contributions to date are \$74,612.

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Jill reported that the Chapter Programs workshop was very good. All chapters reached par except one. The Inland Empire celebrated its 50th Anniversary this year, and the region hosted four distinguished lecturers during chapter meetings.

RVC TEGA, Lew Seagraves

Ten chapters reported their activities with four making par and six attaining minimum points. Four Technology Award applications were submitted, with two from Alaska and two from Oregon. Five chapter visits were made this year, and Lew reminded each chapter to keep Ron Thompson informed as he is the incoming RVC.

Tim McGinn, Regional Nominating Delegate

Would like to express thanks to Bill Dean for his six years of hard work as the previous Regional Nominating Delegate and Alternate. He announced that there are nominees for all regional positions, and there are sixteen nominations for honors and awards. He asked each chapter to review their rosters and nominate all chapter members that are eligible for honors & awards that might have been overlooked.

2001 Region XI CRC Motions

The following motions were offered at the second Business Session on Saturday, May 19, 2001:

Motion 1

Moved By: Northern Alberta Chapter

Motion: That Society make membership in the local chapters mandatory, rather than optional, when memberships are renewed.

Background: All society members should be chapter members. Chapters are a fundamental part of the makeup of ASHRAE. Problems with maintaining membership records would be eliminated.

Fiscal Impact: Chapters would have more financial resources to fund more technical and educational programs and allow more members an opportunity to attend the CRC. In our chapter alone, the revenue would increase by over \$4,000.00.

Disposition: Motion fails 1-11-0

Motion 2

Moved By: Puget Sound Chapter

Motion: Move that Society publish the seminar presentations at the summer annual meeting, at a reasonable cost, thus making this information available to all members.

Background: See attached memo from Dick Stern.

Fiscal Impact: Chapters participation at no cost to ASHRAE.

Disposition: Motion passes 10-2-0

Motion 3

Moved By: Alaska Chapter

Motion: Put all membership applications (advancements, student & membership) in PDF form to make them downloadable and e-mailable on the websites.

Background: Due to the creation of the national website, moving information in between national and membership can be easily obtained.

Fiscal Impact: Minimal.

Disposition: Motion passes 12-0-0

Motion 4

Moved By: Alaska Chapter

Motion: Put the Student Activities Handbook and written files for the Science Kits in PDF files on the National website.

Background: Due to the creation of the national website, moving information in between national and membership can be easily obtained. This would include any K-12 teaching, student activities and science kits.

Fiscal Impact: Minimal.

Disposition: Motion passes 11-0-1

Motion 5

Moved By: Inland Empire Chapter

Motion: That future Society membership cards include the date of election to current membership status in addition to the original membership date.

Background: This would assist members in determining the eligibility of selected candidates for various offices.

Fiscal Impact: None.

Disposition: Motion passes 11-1-0

Motion 6

Moved By: Inland Empire Chapter

Motion: That Society provide a list of all regional members, current membership grade and grade election date to the regional nominating member 4 weeks prior to the Region's CRC.

Background: This will assist in determining the eligibility of any nominees during the Caucus session. The list may be provided in hardcopy or electronic copy at the Society's discretion.

Fiscal Impact: Minimal.

Disposition: Motion passes 11-0-0

Motion 7

Moved By: Southern Alberta Chapter

Motion: Recommend the next Society President Elect consider awarding PAOE points for chapters that submit their CRC reports ONE WEEK in advance of the CRC in electronic format.

Background: This will assist the CRC host committee in preparing the chapter binders in advance of the CRC.

Fiscal Impact: Minimal.

Disposition: Motion passes 8-1-3

Motion 8

Moved By: Regina Chapter

Motion: Refer to ASHRAE Research Canada (ARC) for further investigation and development of a system; (1) to allow all Canadian chapters to directly deposit research funds into a Canadian ASHRAE Research accounts and, (2) Be able to complete the electronic transfer of those funds directly to the society research account.

Background: (1) Simplify transfer of ASHRAE Research funds, (2) minimize risk associated with lost or missing revenue, (3) postage and courier costs reduced, (4) quicker use of funds.

Fiscal Impact: \$1,000 initial cost to set up software & system, long-term savings.

Disposition: Motion passes 10-1-0

Motion 9

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Motion: That we set the Chapter dues for the Region XI Fund at \$5.00 per chapter member, or area assigned member and that chapters be invoiced for this amount.

Background: The Regional Fund Income has been from two sources. The first is a per member levy on each chapter and the second is 50% of any profit made at each CRC meeting. The CRC profit varies from zero up.

Fiscal Impact: The regional fund income has dropped because of this. Based on 2000 chapter members in the Region (June 1999), at \$5.00 per chapter member would provide \$10,100.00 in revenue. This is a little above the \$9,600.00 projected expense which covers the cost of the Planning meeting and CRC expenses for the Regional Directors.

Disposition: Motion fails 3-4-4

Motion 10

Moved By: Manitoba

Motion: Redefine the term "Refrigeration."

Background: Long discussion, but no background provided.

Fiscal Impact: None provided.

Disposition: Motion fails 1-7-3

ACTION ITEMS

Action Item – RVC for Membership Promotion

During the presentation of motions, the Manitoba Chapter raised an issue of the difficulty in getting deceased members off the chapter rosters. Based on the discussion, an action item was given to the RVC for Membership Promotion to propose an agenda item for discussion at the Cincinnati meeting to review the process for getting folks off the roster due to death.

All Chapters Hosting CRC's

The Northern Alberta Chapter moved that future CRC respect the Canadian and American national holidays and schedule the CRC on non-conflicting weekends. This motion was passed 11-0-1, and will not require Society approval, and will be implemented after the Puget Sound CRC in 2003.

ARC Electronic Banking

Following the ASHRAE Research Canada (ARC) report the RVC for research promotion suggested that ARC investigate electronic transfer of all Canadian research funds to Society, to eliminate the lost of funds and time lag in the mail system. The ARC committee will undertake this project and report back at the August 2001 planning meeting.

Regional Awards

<u>Awards</u>	<u>Recipient</u>	<u>Chapter</u>
Best Chapter Student Activities (Plaque)	Traci Hanegan	Inld Emp
J. Donald Kroeker News Letter		Alaska Manitoba So. Alberta
Lo Cooks Refrigeration (Trophy)	Bert Phillips	Manitoba
McDougal Kilometer Award (Totem Pole)		Alaska
Historical Award Neil Childs (Crystal)	Ivan Hall	No. Alberta
<u>“Outstanding Student Branch</u>	<u>Missing Plaque</u>	<u>No Award”</u>
Ralph Robson Tech. Award (Plaque)		Alaska
Regional Technology Award	?	Alaska
	Glumac Eng	Oregon
Richard Perry Award (Plaque)		Oregon

TEGA Dan Mills Award (Plaque)	Norm Grusnick	B.C
Tops Award Membership (Top Trophy)	?	?
Wendall Wolf Award Research (Stone crvg)	Dwayne Pho	Regina
Winston Award Programs (Gavel)	Traci Hanegan	Inld Emp
History Gold Ribbon	Frank Drake	Regina
Membership Red Ribbon		Inland Empire
Membership Blue Ribbon		Puget Sound
Research Bronze Ribbon		No. Alberta
Research Bronze Ribbon		B.C.
Research Silver Ribbon		So. Alberta
High Five Award (Research)		Alaska
		No. Alberta
		Puget Sound
		Regina
Full Circle Award (Research)		Alaska
		B. Columbia
		Inland Empire
		Manitoba
		No. Alberta
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		Puget Sound
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Certificate of Appreciation	Niel Childs	Manitoba
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Certificate of Appreciation	Gilbert Hibbs	Mid-Columbia
Certificate of Appreciation	Richard Evans	Mid-Columbia
Certificate of Appreciation	Edwin Dalpiaz	Mid-Columbia
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Certificate of Appreciation	John Sutton	Mid-Columbia
Certificate of Appreciation	Linda Jarnagin	Mid-Columbia
Certificate of Appreciation	Ron Jarnagin (CRC Chair)	Mid-Columbia
Certificate of Appreciation	Gordon Reistad	Oregon
Regional Award of Merit	James Haberman	Oregon
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There was general agreement to move forward, with the following guidance for Chapters doing future CRC's:

1. Have all hotel contracts reviewed by ASHRAE Headquarters staff before signing
2. Strongly encourage CRC attendees to stay at conference hotel (chapter should carefully review room blocks to ensure all CRC attendees are credited to the block)
3. Consider changing Regional bylaws to allow for sharing in losses as well as profits

Adjournment

The meeting was adjourned at 4:30 PM on Saturday, May 19, 2001

Minutes respectfully submitted by Charles O'Neill, Mid Columbia Chapter, CRC Secretary.

Business Session Attendees

ASHRAE Treasurer	Don Colliver
ASHRAE Vice President	Joe Buck
ASHRAE Director At Large	Gordon Reistad
Director and Region XI Chair	Doug Dunford
Director and Region VIII Chair	Bill Harrison
ASHRAE Staff	Steve Comstock
CRC General Chair	Ron Jarnagin
CRC Secretary	Charles O'Neill
RVC Research Promotion	Trevor Harle
RVC Chapter Programs	Jill Connell
RVC TEGA	Lewis Seagraves
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Mid Columbia	John Sutton	Jeff McCullough
Northern Alberta	Greg Kroening	Pascale Malouin
Oregon	Steve Farnes	Kevin Marple
Puget Sound	Dan Massart	Rae Anne Leitner
Regina	Ray Seiber	Gordon Williams
Saskatoon	Mark Van Beek	Brian Atamanchuk
Southern Alberta	Erich Binder	Wayne Keenan
Vancouver Island	Joe Leroy	Robert Sochowski

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